



**I-130 UNITED STATES CITIZEN Document Checklist And Cover Sheet**  
**In order to efficiently and quickly process your application we ask you to follow these instructions carefully**

Submit copies only

Return with this checklist on top of the documents

Use one checklist/cover sheet for each family member

The documents must follow the order on this sheet

If the document is not included, please explain why it is not included and when it will arrive

If a given request does not apply to you, for instance you were never divorced, put "n/a"

All copies must be on 8.5" x 11" paper

Your name:

1. Birth Certificate
2. Naturalization Certificate if a Naturalized U.S. Citizen
3. Marriage Certificate
4. Divorce Certificate(s)
5. Death Certificate (spouse)
6. Immigration photographs (2)
7. Tax returns from previous 3 years
8. W-2 forms (if applicable) for previous 3 years
9. Letter from bank confirming existence of account(s)<sup>1</sup>
10. Letter from employer confirming employment and salary
11. Documents establishing bona fides of marital relationship
  - a. Birth certificates of any children born as a result of this marriage
  - b. Joint checking account statement
  - c. Photographs of wedding (limit to 5)
  - d. Photographs of gathering (limit to 10)
  - e. Proof of joint health/car insurance
  - f. Copy of joint lease
  - g. Proof of joint ownership of car, home, etc.,

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<sup>1</sup> If you have many accounts, choose one. The letter should state the current balance or average daily balance (different banks do this differently). There is no minimum amount necessary. Most employment-based applicants for permanent residency make sufficient incomes to make public charge issues irrelevant. If this is an issue, we shall advise.